

# O & M INDUSTRIES

## JOBSITE INSPECTION CHECKLIST

(For use at startup of all jobs and at least every 5 days thereafter.)

DATE: \_\_\_\_\_ JOBSITE: \_\_\_\_\_ SITE SUPERVISOR: \_\_\_\_\_

(MARK WITH "X" OR N/A. If an item cannot be marked as acceptable, then implement correction immediately)

Worksite is clean and orderly: work surfaces are dry and/or slip resistant, free of tripping hazards.

**Planning with other contractors is adequate to avoid working above/below.**

Work areas have adequate lighting.

Safety glasses and hard hats are worn by all employees at all times while on the site.

Appropriate foot protection is required and worn.

Hearing protection provided when sound levels exceed 85 dBA.

All required PPE is being properly worn by trained employees

NOTES: \_\_\_\_\_

**Pits and floor openings are securely covered and marked (or otherwise guarded).**

All work areas have access and egress routes free from debris, unmarked elevation changes and other tripping hazards.

Guard rails are provided when aisle or walkway surfaces are higher than 30 inches above and item is not the adjacent floor.

All ladders are in good condition, joints between steps and side rails tight, all hardware and fittings securely attached, and moveable parts operate freely without binding or undue play, and all have non-slip feet.

All ladder rungs and steps are free of grease and oil.

All employees know to face the ladder when climbing and not to use the top 2 steps on stepladders.

No ladders are placed on boxes, barrels, or other unstable bases to obtain additional height.

All portable ladders extend at least 3 feet above the elevated surface and are secured.

Portable metal ladders are not used near power lines.

Any scaffolds that employees will use has been inspected and deemed acceptable by a competent person.

**Employees exposed to heights of 6' or more are protected by guardrails or personal fall arrest.**

**Guardrails are 42-45" high, include a midrail and can withstand 200 lbs.**

**Employees using personal fall arrest are tied off properly (5000 lb. anchor).**

If working at heights of 6' or more, a rescue plan is in place in the event of a fall.

NOTES: \_\_\_\_\_

**O & M confined space procedures are in place for ALL confined space work. (monitoring, checklist, and permit when required.)**

NOTES: \_\_\_\_\_

All tools and equipment (both, company and employee-owned) are good condition.

Any potential stored energy is locked and tagged out according to O & M Lock/out Tag/out procedure.

All equipment has been inspected.

All crane operators are NCCCO certified; the crane has been inspected and is being operated safely.

Tools are stored in dry, secure location where they won't be tampered with.

Grinders, saws, and similar tools have safety guards per manufacturer's specifications.

All cord-connected, electrically operated tools and equipment are grounded or are of the double insulated type.

GFCI is provided on all electrical circuits, used for construction. Extension cords are grounded.

Pneumatic and hydraulic hoses on power-operated tools have been checked for damage.

Cords and welding leads are inspected and without damage.

Approved containers are used for the storage and handling of flammable liquids.

Fire extinguishers are for the types of materials for which they are to be used and have been inspected and tagged.

The location of power lines and cables is determined before cutting, drilling or similar work is begun.

Employees who operate vehicles on public thoroughfares have valid operator's licenses.

All employees operating equipment are qualified to do so.

NOTES: \_\_\_\_\_

Bathrooms and wash stations present and clean.

Drinking water is readily available and is enough to provide 1 qt. per employee per hour.

Shade is readily accessible for all employees.

Employees know the procedure for reporting emergencies and their responsibilities during an emergency.

- There is an adequate first aid kit on site and a sufficient number of workers are trained in First Aid and CPR
- The IIPP and Code of Safe Practices are at the jobsite.
- "Right to Know" area is on site and MSDS sheets have been reviewed with affected employees.
- JHA has been completed accurately and thoroughly.
- All required employee training is VERIFIED as complete and current.

NOTES: \_\_\_\_\_

**COMPLETE THIS SECTION FOR HOTWORK:**

- Permits are verified and in place.
- Operator is trained and equipment is inspected.
- Operator is wearing appropriate PPE.
- There are no combustible materials within 35 feet of the Hotwork.
- THERE ARE NO FLAMMABLE GASSES IN THE VICINITY.
- A method is in place to contain sparks.
- Fire extinguisher is immediately available, charged, and inspected.
- Firewatch is in place if required by permit.

NOTES: \_\_\_\_\_

BY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(PRINT NAME)

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**This form must be completed at least weekly for jobs lasting 5 days or more, and should be used as a guide for startup of all jobs.**